

MINUTES
Regular Meeting of the
Prosper Parks and Recreation Board
Prosper Town Hall, Council Chambers
250 W. First Street, Prosper, Texas
Thursday, September 8, 2022
6:00PM

1. Call to Order / Roll Call.

The meeting was called to order at 6:00 p.m.

Board Members Present:

John Metcalf, Chair
Gina Kern, Vice Chair
Matt Furay, Secretary
Bob Benson
Cameron Reeves
Ty Bledsoe
Valerie Little

Staff Members Present:

Dan Baker, Director of Parks and Recreation
Matt Furr, Parks Superintendent
Paul Naughton, Parks Planning Manager
Parviz Shakeri, Parks Planner
Trevor Helton, Recreation Supervisor
Kaylynn Stone, Administrative Assistant

2. Consider and act upon the draft minutes from August 11, 2022, Parks, and Recreation Board meeting.

Motion approved by Reeves. Second by Bledsoe. Metcalf & Kern Abstained. Approved 5-0.

3. Comments by the Public.

There were no comments made by the public.

4. Thank you to Gina Kern & Matt Furay.

5. Receive staff updates:

Recreation Update:

There are two Discover Downtown events left. Paws on Broadway on September 10th from 1:00 - 4:00 p.m. Todd Rice, the Communications Manager was able to secure Spot, the robotic dog. The Collin County Animal Shelter will also be onsite. Moonlight Movie on September 24th showing Encanto. starting at 7:00 p.m. with the movie starting at 8:30 p.m. There will be movie characters, popcorn, and Kona Ice.

Event date planning for 2023 will begin after the Moonlight Movie

Helton presented the new fall programs that will be offered for the season. ("Fall" starts at the beginning of September). The classes include Women's self-defense, Tae Kwon Do, Minds in Motion (After-school STEM), Chair Yoga, outdoor yoga (Boyer Park), AARP, DriverTECH, and adult kickball.

Currently, The Town of Prosper only offers men's softball. There have been many requests for an adult coed softball league in Prosper. Due to the current field usage, additional softball fields are not available. The department is offering coed adult kickball would in lieu of softball for now as there are fields available.

This Friday, there will be an Active Adult Ice Cream Social to introduce a new Friday Active Adult Social Time.

Benson asked where the department gathers ideas for recreation programming from. Helton stated that within the recreation department, they divide the programming into "groupings" (Athletics, Gaming, Stem, etc.) that the department tries to reach. Benchmark studies have been done to see what other cities are offering. Also, on the website, there is an area for instructors to submit proposals for potential programming.

Benson stated that Whitley Place has a social committee that researches social trends, demographics, & growth to decide what programming they will offer. Helton stated that a satisfaction survey is sent out after programs that provide information about what the population would like offered.

Park Development Update:

Windsong Ranch, Phase 8:

- Planting around the hike and bike trail along Teel Parkway is complete.

Windsong Ranch, Phase 9:

- The contractor started working on the trail along the creek. About 1000 feet of the 12' trail has been poured.

Greens at Legacy:

- The contractor has installed irrigation and landscape around the hike and bike trail along Prairie Drive.

Star Meadow Park:

- The hike and bike trail and the playground edge have already been poured. The contractor has poured the basketball court and installed the basketball goal. Now, they are working on irrigation and planting trees.

Town Hall Honor Wall:

- The concrete paver foundation has been poured. The contractor has installed pavers at both wall locations and begun installing cast stone. The sidewalk and ramp have been poured.

Tanner's Mill Park:

- Permanent irrigation is installed. The contractor has installed the trees and laid down some sod on the ditch area at the north and west sides of the park site. The designated areas have been hydro-seeded. The contractor is working on the subgrade for the basketball court and the formation of the sidewalk around the playground.

* Pecan Grove Park:

- This project will be presented to Town Council on September 13 to be awarded.

There are 2.8 miles of H&B trail that have been developed in 2022

Total: 50.23 miles of trail in the Town of Prosper

Park Operations Update:

The pigment program to add coloring to the grass to make it green in the off-season will start next week. The priority is currently field maintenance. There has been maintenance on concession stands and staff has been replacing plant material that was affected by the drought. There were more mainline breaks this year than ever before with at least one full week of water shutdown.

The Champion Tree Program is returning for Arbor Day. It will run from September 15 – October 15.

Metcalf complimented Matt and his team on the good upkeep of the grounds during the drought.

Director's Update:

The Parks and Recreation Staff completed Active shooter training on August 18th through the Police Department.

On August 24, Staff met with families of children with special needs to talk about further incorporation of the group into existing programming and or adding additional programming.

The department is looking into the best option for recreation program supervision at the 407. Possibly a room monitor, or cameras installed.

The department is amid an end-of-year budget cleanup.

Metcalf stated that the diocese of Dallas offers a rigorous safe environment program training regarding safety in recreation programming. He asked what the Board could do to make sure the department's needs were met for the upcoming budget season. Baker complimented Bob Scott and the Town Council on their diligence, knowledge, and management of the budget. He stated that the Town Council went with a conservative approach to budget while also meeting the needs of the town.

Reeves complimented the department on meeting with the families of children with special needs. He stated that he had spoken to park development previously about a park specifically designed for children with special needs. He also complimented PISD on its Special Education programming. Baker thanked Reeves and stated we were looking to work alongside the school district.

Benson stated that the Darling Family owns Manegate, a Therapeutic Horsemanship Ranch, and might be available to assist in additional programming.

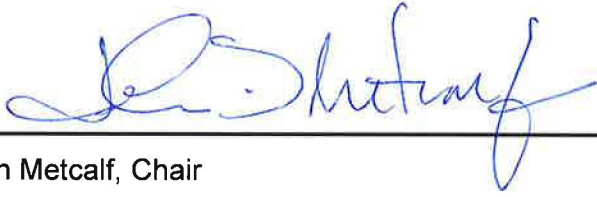
Dan stated the department will be looking into additional funding and grants for programming.

6. Request for future agenda items.

Consider and Act Upon the appointment of the Parks and Recreation Board Chair, Vice Chair, and Secretary.

7. Adjourn.

Meeting adjourned at 6:45 p.m.

A handwritten signature in blue ink, appearing to read "John Metcalf", is written over a horizontal line.

John Metcalf, Chair